



ESSEX  
ELEMENTARY SCHOOL  
Growing • Learning • Achieving

**Essex Budget Presentation  
For VOTE to Approve for Presentation to the Town**

March 14, 2024

# Essex Proposed FY 2024-2025 Budget

\$8,745,676

4.39%

\$367,504

Decrease of **(\$18,883)** since budget workshop #2

<i>Description</i>	<i>Amount Presented February 8, 2024</i>	<i>Revised Amount March 14, 2024</i>	<i>Difference</i>
Allocation of Supervision District, IN TOTAL	\$2,919,830	\$2,900,947	<b>(\$18,883)</b>

# Budget Revisions from Workshop #2 on February 8, 2024

## Decrease of (\$18,883)

<i>Description</i>	<i>Change</i>
<b>All Reductions a Result of Changes in the Allocations from Supervision District</b>	
Professional Development Programs (5398) - <i>REDUCED</i>	(\$970)
Curriculum Writing (5398) - <i>REDUCED</i>	(\$2,910)
Electronic Student Enrollment Software (5398) - <i>CUT</i>	(\$3,994)
Electronic Time & Attendance Software (5398) - <i>CUT</i>	(\$2,280)
PowerSchool Student Analytics (5398) - <i>CUT</i>	(\$3,880)
District-Wide Curriculum Audit (5398) - <i>CUT</i>	(\$4,849)
<b>TOTAL REDUCTION FROM WORKSHOP #2 *</b>	<b>(\$18,883)</b>

\* Other reductions made in advance of previous workshops include:

- Savings from staff turnover
- Cut of requested Supervision District Nurse position
- Lowered estimated cost of new transportation contract



# Summary of Total PreK-6 Educational Expenditures

	2023-2024 Approved	2024-2025 Proposed	% Increase (From PY Total)	\$ Increase
Essex Elementary School	\$5,825,227	\$5,844,729	0.33%	\$19,502
Essex Portion of Supervision District	\$2,552,945	\$2,900,947	13.63%	\$348,002
<b>Total Expenditures Essex PreK-6</b>	<b>\$8,378,172</b>	<b>\$8,745,676</b>	<b>4.39%</b>	<b>\$367,504</b>

## Average Daily Membership Calculation for the 2024 / 2025 Budget

### ■ Average Daily Membership based upon a three-way allocation to the elementary districts

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>	<u>Total</u>
Total Students PreK - Grade 6	217	209	277	703
School Year 2024/2025	30.868%	29.730%	39.403%	
School Year 2023/2024	32.312%	28.691%	38.997%	
<b>Change</b>	<b>-1.444%</b>	<b>1.039%</b>	<b>0.405%</b>	

### ■ Average Daily Membership based upon a four-way allocation to the districts

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>	<u>Region 4</u>	<u>Total</u>
Total Students PreK - Grade 12	217	209	277	725	1,428
School Year 2024/2025	15.196%	14.636%	19.398%	50.770%	
School Year 2023/2024	15.772%	14.004%	19.039%	51.185%	
<b>Change</b>	<b>-0.576%</b>	<b>0.632%</b>	<b>0.359%</b>	<b>-0.415%</b>	

# Essex Elementary School - Capital Requests FY 2024-2025

Updated 1/22/2024

<b>Amount Requested:</b>	<b>Object</b>	<b>School Year 2023-2024</b>
Replace Art Room Floor Quotes in Process	5730	8,000.00
Replace Carpet Extractor Quote #1 (12 gallon) = \$5,435.78 Quote #2 (20 gallon) = \$7,343.58 Quote #3 (20 gallon) = \$10,357.66 Quote #4 (20 gallon) = \$11,814.28	5730	10,000.00
Replace Furniture (Teacher desks, stand-up desks, storage cabinets) Quote #1 = \$7,928.83 Quote #2 = \$8,599.99	5730	8,000.00
<b>Total</b>		<b>26,000.00</b>

# Essex Budget Timeline & Next Steps

- ~~January 22, 2024 - Essex Budget Workshop #1~~
- ~~February 5, 2024 - Supervision District Budget Workshop #3~~
- ~~February 8, 2024 - Essex Budget Workshop #2~~
- ~~February 12, 2024 - Supervision District Public Budget Meeting~~
- ~~March 11, 2024 - Essex Budget Workshop #3 (if needed)~~
- March 14, 2024 (Tonight) - Essex BOE Meeting - Possible Vote to Approve 2024-2025  
Essex Budget for Presentation to Town
- April 3, 2024 - Present Essex BOE 2024-2025 Budget to Essex BOF/BOS
- April 18, 2024 - Present Essex BOE 2024-2025 Budget at Public Hearing at Town Hall
- May 9, 2024 - Essex BOE Meeting
- May 13, 2024 - Essex Town Budget Vote

**ESSEX SCHOOL DISTRICT**

**Essex Elementary School**

**2024-2025 Proposed Budget**

***Essex Board of Education***

***For VOTE on March 14, 2024 to Approve for Presentation to the Town***

DRAFT



DRAFT

***A Mission-Driven Learning Community with a PK-12 Line of Sight***

Lon Seidman, Chair - Essex Board of Education  
Brian J. White, Superintendent of Schools  
Sarah Brzozowy, Ed.D, Assistant Superintendent  
David Kitman, Principal  
Christen Papallo, Director of Pupil Services  
Robert Grissom, Finance Director



**Regional School District 4**  
**Chester - Deep River - Essex - Region 4**

**2024 - 2025 School Year Budget Request**

**ESSEX SCHOOL DISTRICT**

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## ***Regional School District 4*** ***Chester - Deep River - Essex - Region 4***

### **2024 - 2025 School Year Budget Request**

#### **ESSEX SCHOOL DISTRICT**

The Essex School District is part of a system of schools comprising the Chester, Deep River, Essex, and Region 4 school districts. The districts are governed by multiple Boards of Education and administered under the auspices of the Supervision District agreement. The Boards of Education are committed to providing a rigorous, challenging, and cohesive educational program with a PK-12 line of sight.

#### **Essex Elementary School**

Essex Elementary School opened in 1954 and serves students in Essex, Centerbrook, and Ivoryton. Today, Essex Elementary School serves approximately two hundred eighty students in grades PK-6. Essex Elementary School has high expectations for all students and uses a School Improvement Process to improve student achievement. School Improvement is a continuous process used to ensure that all students are achieving at high levels. Continuous improvement is essential to provide increased student performance and quality results. Innovative, exemplary, and research-based programs, coupled with professional development, focused and aligned resources, and public participation in planning, are critical factors in schools that demonstrate continuous growth. An early intervention process, SRBI, supports teacher and specialist collaboration for effective use of instructional resources and to monitor student progress. Performance Plus is used to monitor interventions and student data at Tier II and Tier III. All of these efforts are coordinated to provide seamless instruction between all professionals in the building for a continuum of instructional support for student growth. Meetings are held to discuss best practice, review student data, and plan collaboratively. The efforts of the staff are positively affecting student achievement and the staff is committed to continuing their efforts and expanding upon them in the future.

Besides a strong academic program in reading, writing and mathematics, there are other programs to enrich our students' elementary experience. Students in grades 3-6 participate in the World Language/Spanish program. Technology is integrated into the classrooms through three laptop labs, one full size iPad lab and one mini iPad lab along with multiple desktop computers in every classroom. The band and choral programs encourage students' skills in music. A school-wide Art Show demonstrates the multitude of media that students create in grades K-6. The Parent Teacher Organization (PTO) provides enrichment programs for students in the Cultural Arts, field trips to enhance the curriculum and a myriad of opportunities for parent/family involvement. The Essex Elementary School Foundation funds the Historian in Residence Program for students in grades 4, 5, and 6 and a World Cultures program for students in grade 3. The staff continues to enhance its Social Development Program, which helps to narrow the disparity between students who are already successful in school and those who struggle in school. The Social Development Program promotes a school culture, climate, and curriculum, which foster the social, emotional, and behavioral development of students. The Social Development Book of the Month program embeds our core values into the general curriculum in each classroom. At Essex Elementary School we strive to provide a strong academic program and to create an atmosphere that fosters a love of learning and a sense of community.



***Regional School District 4***  
***Chester - Deep River - Essex - Region 4***

**2024 - 2025 School Year Budget Request**

**ESSEX SCHOOL DISTRICT**

**FIVE YEAR STRATEGIC PRIORITIES 2023-2028**

The Chester, Deep River, Essex, and Regional School District No. 4 Boards of Education developed a set of Strategic Priorities which will guide the work of our schools for the 2023-2028 school years. This Strategic Plan was adopted in February 2023 by the Boards of Education of Chester, Deep River, Essex, Regional School District No. 4, and the Supervision District Committee. The agreed upon priorities are:

1. Teaching and Learning: To provide each student with high quality classroom instruction to promote successful student outcomes.
2. Culture and Climate: To partner with students, staff, and families to maintain a positive learning environment where every child is successful.
3. Finance and Operations: Develop and implement practices to ensure effective long-range, strategic financial, and operational planning.



**Regional School District 4  
Chester - Deep River - Essex - Region 4**

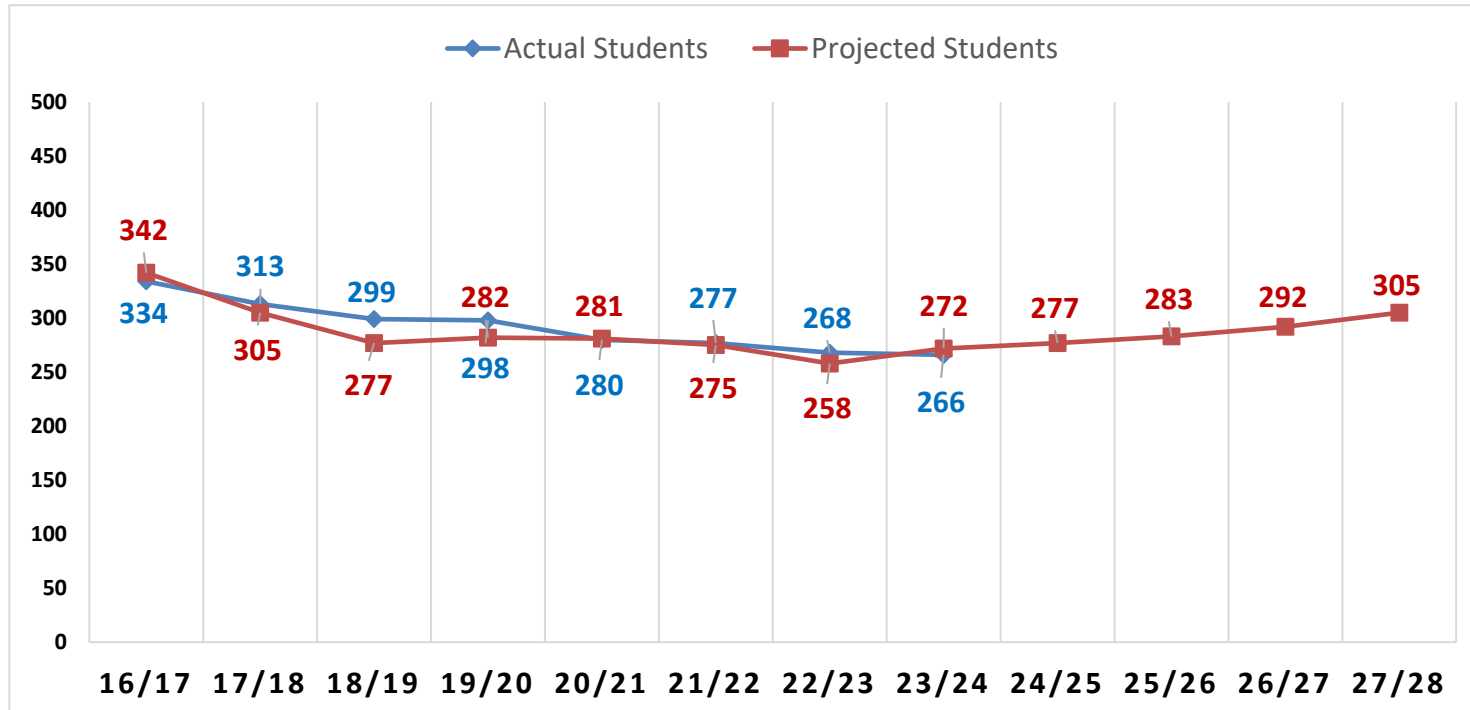
**2024 - 2025 School Year Budget Request**

**ESSEX SCHOOL DISTRICT**

**Essex Elementary School**

Enrollments and Projections (Grades K-6)  
2016/17 through 2027/28

*(enrollment based upon SDE October 1 census PSIS report)*



\* Pete Prowda projections used for years 16/17 through 18/19

\* Principal's projections used for year 19/20

\* NESDEC study for projections for 20/21-27/28



**Regional School District 4  
Chester - Deep River - Essex - Region 4**

**2024 - 2025 School Year Budget Request**

**ESSEX SCHOOL DISTRICT**

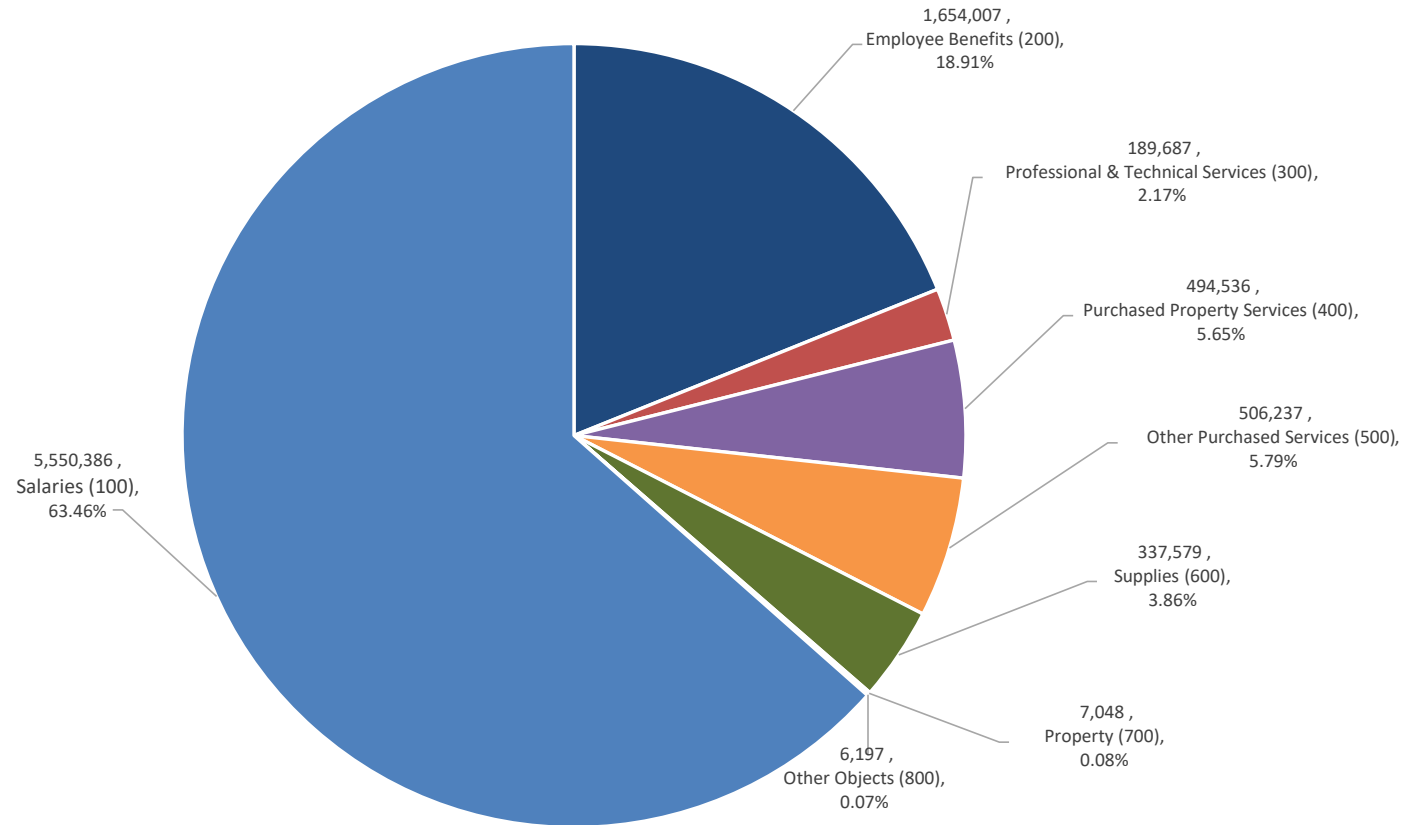
**Essex Elementary School Enrollment and Projections**

	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>TOTAL</b>	<b>SECTIONS</b>	<b>CLASS SIZE</b>
2019/20	37	32	39	38	45	44	63	298	19	15.7
2020/21	32	38	35	41	40	47	47	280	19	14.7
2021/22	32	38	35	40	40	47	45	277	20	13.9
2022/23	37	35	35	41	42	37	41	268	20	13.4
2023/24	37	34	36	34	43	44	38	266	20	13.3
Projected										
2024/25	51	37	33	35	35	42	44	277	20	13.9

*Note: all actual figures based on October 1st PSIS census report  
all projections based on NESDEC study Projections*

Essex Elementary School  
Requested Budget for  
School Year 2024 - 2025

**2024-2025 Analysis of Requested Budget by Object**  
**Total Budget Request: \$8,745,676**



**Essex Elementary School  
Proposed Budget for School Year 2024-2025**

BUDGET SUMMARY EXPENDITURES BY OBJECT CODE	2020-2021 Approved Budget	2021-2022 Approved Budget	2022-2023 Approved Budget	2023-2024 Requested Budget	2024-2025 Requested Budget	% of Change over 2023-2024	\$ of Change over 2023-2024	Object Description
Salaries (100)	4,548,807	4,589,740	4,766,752	5,161,052	5,550,386	7.54%	389,334	Includes regular and extra compensatory wages for employees
Employee Benefits (200)	1,765,568	1,810,527	1,774,429	1,639,855	1,654,007	0.86%	14,152	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare.
Professional & Technical Services (300)	158,457	160,003	173,686	167,600	189,687	13.18%	22,087	Primarily legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Purchased Property Services (400)	430,335	427,276	448,424	440,175	494,536	12.35%	54,361	Expenditures from these accounts are used for upkeep and repairs of school buildings, equipment and leases.
Other Purchased Services (500)	628,464	671,422	839,637	781,019	541,237	-30.70%	(239,782)	Expenditures from these accounts are used primarily for out-of-district transportation, communications, out of district tuition, travel, and conferences.
Supplies (600)	216,418	211,937	236,926	281,331	337,579	19.99%	56,248	Includes supplies, materials, textbooks, utilities such as heating fuel.
Property (700)	3,170	9,249	11,188	7,350	7,048	-4.11%	(302)	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	5,214	5,253	5,601	5,790	6,197	7.03%	407	These accounts are used to budget for professional memberships.
<b>TOTAL EXPENDITURES</b>	<b>7,756,432</b>	<b>7,885,407</b>	<b>8,256,643</b>	<b>8,484,172</b>	<b>8,780,676</b>	<b>3.49%</b>	<b>296,504</b>	
<b>REVENUES</b>	<b>(48,000)</b>	<b>(24,000)</b>	<b>(112,000)</b>	<b>(106,000)</b>	<b>(35,000)</b>	<b>-66.98%</b>	<b>71,000</b>	Excess cost reimbursements for OOD Tuition
<b>NET BILLINGS TO TOWN</b>	<b>7,708,432</b>	<b>7,861,407</b>	<b>8,144,643</b>	<b>8,378,172</b>	<b>8,745,676</b>	<b>4.39%</b>	<b>367,504</b>	<b>Difference from 2023/24 budget Over 2023/24 budget</b> <b>367,504 4.39%</b>



**Essex Elementary School**  
 Requested Budget for School Year 2024-2025  
 BY OBJECT

BUDGET BY OBJECT	2021-2022 Approved Budget	2021-2022 Actual Expense	2021-2022 Surplus (Deficit)	2022-2023 Approved Budget	2022-2023 Actual Budget	2022-2023 Surplus (Deficit)	2023-2024 Approved Budget	2024-2025 Requested Budget	\$ Change over 2023- 2024	% Change over 2023- 2024	Object Description
<b>OBJECT 100 - SALARIES:</b>											
5111 School Administration Salary	155,652	155,652	0	159,543	165,527	(5,984)	164,329	169,259	4,930	3.00%	Salaries of Principal.
5113 Teachers' Salaries	1,947,055	1,978,020	(30,965)	1,956,237	2,046,093	(89,856)	2,161,477	2,265,778	104,301	4.83%	Contractual salaries for Teachers.
5114 Secretary Salaries	146,812	155,950	(9,138)	153,239	149,469	3,770	157,268	160,728	3,460	2.20%	Salaries for Secretaries.
5115 Custodian Salaries	222,385	232,099	(9,714)	267,204	230,550	36,654	268,105	277,295	9,190	3.43%	Salaries for Custodians and Maintenance Supervisor.
5116 Nurse Salary	55,941	55,401	540	57,899	56,830	1,069	58,767	60,085	1,318	2.24%	Salaries for School Nurse.
5118 Food Service Administrator Salary	16,017	15,710	307	16,578	45,350	(28,772)	16,910	17,502	592	3.50%	Food Service Administrator Salary.
5118 Food Service Bookkeeper Salary	5,999	5,748	251	6,748	0	6,748	6,924	7,262	338	4.88%	Food Service Bookkeeper Salary.
5118 Cafeteria Salary	59,946	52,409	7,537	60,168	22,854	37,314	60,548	65,991	5,443	8.99%	Salaries for Cafeteria Program.
5119 Para Educators Salaries	447,680	441,751	5,929	432,919	403,815	29,104	451,834	465,646	13,812	3.06%	Wages for Para-Educators.
5123 Substitute Teachers Salary	54,755	35,658	19,097	54,000	42,097	11,903	101,140	102,940	1,800	1.78%	Daily rate of \$125 for the anticipated annual number of substitute days; includes long-term building sub.
5124 Substitute Secretary/Para-Educators	8,180	24,441	(16,261)	8,385	13,624	(5,240)	10,108	13,540	3,432	33.95%	Sub Secretaries and Para-Educators coverage.
5125 Substitute Custodians	5,113	3,773	1,340	5,241	19,994	(14,754)	5,380	5,525	145	2.70%	Sub Custodian coverage.
5126 Summer Part Time Custodian Salary	12,270	12,546	(276)	12,577	18,577	(6,000)	12,910	13,253	343	2.66%	Summer help for custodial services.
5133 Coaches/Extra-Curricular Salary	21,902	14,873	7,029	25,672	19,582	6,090	26,998	29,060	2,062	7.64%	Stipends for planned extracurricular clubs and activities, Mentors, and Teach In Charge stipend.
5134 Secretary Overtime	1,738	500	1,238	1,767	594	1,173	2,414	2,463	49	2.03%	Reflects the cost of overtime for the school secretaries and the clerk for the BOE.
5135 Custodian Overtime	4,601	941	3,660	4,716	1,726	2,990	4,841	4,970	129	2.66%	Covers custodians for emergency snow removal, repairs, etc.
5138 Cafeteria Overtime	0	4,316	(4,316)	0	5,857	(5,857)	0	2,500	2,500	100.00%	Negotiable increase for collectively bargained salaries.
5198 Supervision District	1,423,694	1,423,694	0	1,543,861	1,487,235	56,626	1,651,099	1,886,589	235,490	14.26%	Essex Elementary Schools proportionate share of Supervision District Salaries.
<b>TOTAL SALARIES</b>	<b>4,589,740</b>	<b>4,613,482</b>	<b>(23,742)</b>	<b>4,766,752</b>	<b>4,729,774</b>	<b>36,978</b>	<b>5,161,052</b>	<b>5,550,386</b>	<b>389,334</b>	<b>7.54%</b>	
<b>OBJECT 200 - EMPLOYEE BENEFITS:</b>											
5210 Health Insurance	1,056,808	1,056,808	0	1,056,808	1,056,808	0	883,244	829,115	(54,129)	-6.13%	Contractual health insurance to employees.
5212 Appropriation: Health Insurance Reser	33,524	33,524	0	0	0	0	0	0	0	0.00%	Appropriation: Health Insurance Reserve Fund.
5214 Life Insurance	3,863	3,774	89	3,938	3,753	185	4,898	4,832	(66)	-1.35%	To provide contractual life insurance to employees.
5223 FICA/Medicare	101,126	115,642	(14,515)	102,034	101,732	302	106,434	112,923	6,489	6.10%	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250 Unemployment Compensation	30,000	0	30,000	22,500	0	22,500	18,000	18,000	0	0.00%	Estimated expense based on potential claims due to staff reductions and other terminations.
5260 Worker's Compensation	31,797	27,469	4,328	31,797	26,093	5,704	33,387	34,389	1,002	3.00%	Premium payments, required by statute, for all employees. Per Town Hall.
5290 Other Employee Benefits	85,826	77,033	8,793	88,964	77,140	11,824	92,480	91,533	(947)	-1.02%	Contractual contributions for non-certified pensions.
5291 Annuities	14,997	12,938	2,059	14,562	12,050	2,512	14,562	10,919	(3,643)	-25.02%	Para-educators and Administrators contractual contributions to annuity contracts.
5298 Supervision District	452,586	452,586	0	453,826	437,180	16,646	486,850	552,296	65,446	13.44%	Essex Elementary Schools proportionate share of Supervision District Benefits.
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>1,810,527</b>	<b>1,779,773</b>	<b>30,755</b>	<b>1,774,429</b>	<b>1,714,756</b>	<b>59,673</b>	<b>1,639,855</b>	<b>1,654,007</b>	<b>14,152</b>	<b>0.86%</b>	

**Essex Elementary School**  
 Requested Budget for School Year 2024-2025  
 BY OBJECT

BUDGET BY OBJECT	2021-2022 Approved Budget	2021-2022 Actual Expense	2021-2022 Surplus (Deficit)	2022-2023 Approved Budget	2022-2023 Actual Budget	2022-2023 Surplus (Deficit)	2023-2024 Approved Budget	2024-2025 Requested Budget	\$ Change over 2023- 2024	% Change over 2023- 2024	Object Description
<b>OBJECT 300 - PURCHASED &amp; TECHNICAL SERVICES:</b>											
5322 Professional Development	12,500	0	12,500	24,000	11,500	12,500	17,270	15,816	(1,454)	-8.42%	Contractual tuition reimbursement for teachers.
<b>5330 Other Professional Services</b>											
Sound Equipment Services	850	0	850	850	209	641	0	200	200	100.00%	Services purchased for concerts.
Special Education	17,000	0	17,000	17,000	26,289	(9,289)	17,000	17,000	0	0.00%	To provide services and consulting for special needs students serviced in district.
Health	900	0	900	900	0	900	0	500	500	100.00%	To provide for CPR recertification.
Physical Therapy	9,759	10,268	(509)	11,643	12,651	(1,008)	11,643	16,296	4,653	39.96%	To provide physical therapy for special needs students.
Testing & Therapy	9,000	7,500	1,500	10,000	3,838	6,162	7,500	10,000	2,500	33.33%	To provide diagnostic testing and speech therapy for special needs students serviced in district.
Building Study	17,000	10,200	6,800	0	0	0	0	0	0	0.00%	Building Study completed by DRA.
Other Services	31,500	27,950	3,550	33,440	25,476	7,964	34,000	35,000	1,000	2.94%	Audit fees, legal fees, and sound equipment services.
TOTAL OTHER PROFESSIONAL SER	86,009	55,918	30,091	73,833	68,463	5,370	70,143	78,996	8,853	12.62%	
5398 Supervision District	61,494	61,494	0	75,853	73,071	2,782	80,187	94,875	14,688	18.32%	Essex Elementary Schools proportionate share of Supervision District Purchased & Technical Services
<b>TOTAL PURCHASED &amp; TECHNICAL SERVICE</b>	<b>160,003</b>	<b>117,412</b>	<b>42,591</b>	<b>173,686</b>	<b>153,034</b>	<b>20,652</b>	<b>167,600</b>	<b>189,687</b>	<b>22,087</b>	<b>13.18%</b>	
<b>OBJECT 400 - PURCHASED PROPERTY SERVICES:</b>											
5411 Water	9,100	9,058	42	9,200	9,787	(587)	9,300	12,980	3,680	39.57%	To provide water for the school.
5412 Electricity	70,000	55,860	14,140	70,000	52,578	17,422	57,500	93,500	36,000	62.61%	To provide electrical energy to the school.
<b>5430 Repairs &amp; Maintenance</b>											
Art	300	118	182	300	0	300	300	300	0	0.00%	To provide repairs and maintenance for art equipment.
Music	2,050	1,205	845	2,050	1,950	100	2,050	2,350	300	14.63%	To provide repairs and maintenance for music equipment.
Computer Education	9,000	1,095	7,905	9,000	1,927	7,073	10,000	10,000	0	0.00%	To provide repairs and maintenance school technology equipment.
Special Education	3,550	3,033	517	3,550	0	3,550	3,550	3,550	0	0.00%	To provide repairs and maintenance to SPED equipment.
Health	85	75	10	85	75	10	2,590	1,090	(1,500)	-57.92%	To provide repairs and maintenance for the health equipment.
Audio/Visual	500	500	0	650	0	650	650	650	0	0.00%	To provide repairs and maintenance for the audio/visual equipment.
Contracts	825	763	62	850	775	75	850	875	25	2.94%	Maintenance for library automation.
Plant Operations Repairs			0								Repairs and maintenance costs for the building.
INSPECTIONS	9,800	0	9,800	10,100	0	10,100	10,400	10,900	500	4.81%	Inspections.
REGULAR FACILITY MAINTENANCE	13,800	0	13,800	21,300	0	21,300	22,100	23,700	1,600	7.24%	Maintenance of facilities.
COMMUNICATIONS SYSTEM	4,500	0	4,500	4,600	0	4,600	4,900	5,300	400	8.16%	Internet Service
PLUMBING	3,400	0	3,400	3,500	0	3,500	3,600	3,700	100	2.78%	Plumbing needs.
HEATING	40,600	0	40,600	46,700	0	46,700	46,300	47,500	1,200	2.59%	Heating.
GROUNDS	57,175	0	57,175	65,450	0	65,450	72,845	75,770	2,925	4.02%	Grounds maintenance contracts.
GENERAL REPAIRS	10,000	0	10,000	8,000	0	8,000	10,000	10,000	0	0.00%	General Repairs of facility.
MISCELLANEOUS	12,675	166,205	(153,530)	13,725	172,358	(158,633)	14,275	15,400	1,125	7.88%	Miscellaneous.
SINKING FUND	60,000	60,000	0	60,000	60,000	0	60,000	60,000	0	0.00%	
Security	0	0	0	575	0	575	5,000	15,000	10,000	200.00%	Camera licenses / subscription & replacements.
Cafeteria	2,500	639	1,861	2,500	0	2,500	2,500	2,500	0	0.00%	To provide repairs as needed.
TOTAL REPAIRS & MAINTENANCE	230,760	233,632	(2,872)	252,935	237,085	15,850	271,910	288,585	16,675	6.13%	
5440 Leases	111,505	96,283	15,222	111,505	109,599	1,906	95,906	92,431	(3,475)	-3.62%	Equipment lease agreements for technology, copy machines.
5498 Supervision District	5,911	5,911	0	4,784	4,609	175	5,559	7,040	1,481	26.64%	Essex Elementary Schools proportionate share of Supervision District Property Services.
<b>TOTAL PURCHASED PROPERTY SERVICES</b>	<b>427,276</b>	<b>400,745</b>	<b>26,531</b>	<b>448,424</b>	<b>413,656</b>	<b>34,768</b>	<b>440,175</b>	<b>494,536</b>	<b>54,361</b>	<b>12.35%</b>	

**Essex Elementary School**  
 Requested Budget for School Year 2024-2025  
 BY OBJECT

BUDGET BY OBJECT	2021-2022 Approved Budget	2021-2022 Actual Expense	2021-2022 Surplus (Deficit)	2022-2023 Approved Budget	2022-2023 Actual Budget	2022-2023 Surplus (Deficit)	2023-2024 Approved Budget	2024-2025 Requested Budget	\$ Change over 2023- 2024	% Change over 2023- 2024	Object Description
<b>OBJECT 500 - OTHER PURCHASED SERVICES:</b>											
<b>5511 Transportation</b>											
Out-of-District Transportation	75,200	43,703	31,497	115,133	66,630	48,503	76,090	35,000	(41,090)	-54.00%	Transportation for student(s) in educational placement outside of EES.
TOTAL TRANSPORTATION	75,200	43,703	31,497	115,133	66,630	48,503	76,090	35,000	(41,090)	-54.00%	
5515 Field Trips & School Events	2,850	2,275	575	4,964	2,906	2,058	5,515	6,900	1,385	25.11%	Money provided for transporting students to Unity Days at JWMS, buses for kindergarten orientation and community outreach and enrichment programs, etc.
5520 Comprehensive Insurance	29,333	26,889	2,444	30,213	27,784	2,429	31,120	32,676	1,556	5.00%	School portion of premium payments for Property and Liability Insurance.
5530 Communications	6,828	5,625	1,203	7,508	8,451	(943)	7,508	7,708	200	2.66%	Cost of telephone services.
5540 Advertising	200	0	200	200	0	200	200	200	0	0.00%	Primarily employment advertising in local newspapers.
<b>5561 Tuition</b>											
Out-of-District Tuition	279,333	350,881	(71,548)	388,835	425,924	(37,089)	349,656	115,000	(234,656)	-67.11%	Tuition for student(s) in educational placement outside of EES.
TOTAL TUITION	279,333	350,881	(71,548)	388,835	425,924	(37,089)	349,656	115,000	(234,656)	-67.11%	
<b>5580 Travel &amp; Conference</b>											
Staff Travel & Conferences	2,308	1,559	749	12,402	9,595	2,807	13,002	13,439	437	3.36%	Money provided for travel to out-of-district and in-district conferences and professional development seminars and workshops.
Admin. Travel & Conferences	2,000	930	1,070	2,000	856	1,144	2,000	2,000	0	0.00%	Contractual amount for travel to out-of-district and in-district conferences and professional development seminars and workshops, including mileage.
TOTAL TRAVEL & CONFERENCES	4,308	2,489	1,819	14,402	10,451	3,951	15,002	15,439	437	2.91%	
5598 Supervision District	273,370	273,370		278,382	268,171	10,211	295,928	328,314	32,386	10.94%	Essex Elementary Schools proportionate share of Supervision District Purchased Services.
<b>TOTAL OTHER PURCHASED SERVICES</b>	<b>671,422</b>	<b>705,233</b>	<b>(33,811)</b>	<b>839,637</b>	<b>810,317</b>	<b>29,320</b>	<b>781,019</b>	<b>541,237</b>	<b>(239,782)</b>	<b>-30.70%</b>	
<b>OBJECT 600 - SUPPLIES:</b>											
<b>5610 General Supplies</b>											
Computer Education	7,000	7,000	0	8,000	7,818	182	8,000	13,600	5,600	70.00%	To provide paper, ink, and other supplies for computer education equipment.
Health	1,400	1,371	29	1,600	1,531	69	1,600	1,600	0	0.00%	To provide for health care supplies and contractually required health items.
Office Supplies	10,000	9,662	338	10,000	10,383	(383)	11,000	12,000	1,000	9.09%	Includes expenses for paper goods, postage, permanent record cards, local purchases, and the parent handbook/calender.
TOTAL GENERAL SUPPLIES	18,400	18,033	367	19,600	19,732	(132)	20,600	27,200	6,600	32.04%	
<b>5611 Instruction Supplies:</b>											
Art	5,400	5,398	2	5,400	5,398	2	5,400	5,400	0	0.00%	Purch of instructional supp for the art program.
Language Arts	7,075	7,075	0	6,114	4,883	1,231	8,654	11,953	3,299	38.12%	Purch of instructional supp for the language arts program.
Foreign Language (FLES)	480	350	130	918	0	918	470	470	0	0.00%	Purch of instructional supp for the foreign language program.
Kindergarten	714	601	113	1,196	1,144	52	1,879	2,306	427	22.72%	Purch of instructional supp for the kindergarten program.
Mathematics	6,349	5,197	1,152	6,232	9,616	(3,384)	7,989	19,901	11,912	149.11%	Purch of instructional supp for the math program.
Music	765	765	0	2,194	2,119	75	2,009	2,536	527	26.23%	Purch of instructional supp for the music program.
Physical Education	2,208	2,203	5	2,823	2,822	1	3,100	4,044	944	30.45%	Purch of instructional supp for the physical ed program.
Reading	2,947	1,426	1,521	2,834	1,305	1,529	4,061	4,791	730	17.98%	Purch of instructional supp for the reading program.
Science	2,618	1,465	1,153	2,726	1,726	1,000	4,641	6,423	1,782	38.40%	Purch of instructional supp for the science program.

**Essex Elementary School**  
 Requested Budget for School Year 2024-2025  
 BY OBJECT

BUDGET BY OBJECT	2021-2022 Approved Budget	2021-2022 Actual Expense	2021-2022 Surplus (Deficit)	2022-2023 Approved Budget	2022-2023 Actual Budget	2022-2023 Surplus (Deficit)	2023-2024 Approved Budget	2024-2025 Requested Budget	\$ Change over 2023- 2024	% Change over 2023- 2024	Object Description
Social Studies	1,279	1,059	220	1,354	1,354	0	1,705	1,704	(1)	-0.06%	Purch of instructional supp for the social studies program.
Testing (Incl Scoring Services)	2,114	872	1,242	3,005	3,005	0	2,970	3,281	311	10.47%	To provide for all consumable materials necessary to conduct testing.
Enrichment Projects	4,356	1,918	2,438	3,201	3,201	0	3,364	3,364	0	0.00%	Purch of instructional supp for enrichment projects.
Special Education	1,789	1,780	9	2,233	2,233	0	2,363	2,837	474	20.06%	Purch of instructional supp for the special ed program.
Library	352	350	2	649	647	2	810	952	142	17.53%	To provide for materials necessary for the library.
Audio Visual	7,609	7,387	222	7,538	7,538	0	8,020	8,614	594	7.41%	To provide for materials necessary for the audio visual program.
<b>TOTAL INSTRUCTION SUPPLIES</b>	<b>46,055</b>	<b>37,845</b>	<b>8,210</b>	<b>48,417</b>	<b>46,991</b>	<b>1,426</b>	<b>57,435</b>	<b>78,576</b>	<b>21,141</b>	<b>36.81%</b>	
5613 Operations Maintenance Supplies	19,000	20,801	(1,801)	20,000	21,645	(1,645)	22,000	24,000	2,000	9.09%	General maintenance & cleaning supplies.
5624 Heating Fuel Natural Gas	34,000	41,417	(7,417)	35,360	38,188	(2,828)	44,780	48,362	3,582	8.00%	Based on an estimated usage for new natural gas system.
5626 Gasoline	50	0	50	50	0	50	50	50	0	0.00%	Gas needed to operate the schools machinery.
5629 General Instructional Supplies	20,131	20,148	(17)	23,230	30,181	(6,951)	25,500	31,718	6,218	24.38%	Includes pens, writing and copy paper, pencils, rulers, clips, staples, etc. used for instruction.
<b>5641 Instruction Materials:</b>											
Language Arts	1,784	1,053	731	4,940	3,440	1,500	5,086	3,504	(1,582)	-31.10%	Purchase of new and replacement textbooks and supporting materials for instruction for the language arts program.
Foreign Language (FLES)	329	244	85	240	110	130	368	410	42	11.41%	Purchase of new and replacement textbooks and supporting materials for instruction for the foreign language program.
Kindergarten	526	254	272	1,073	1,051	22	6,773	2,347	(4,426)	-65.35%	Purchase of new and replacement textbooks and supporting materials for instruction for the kindergarten program.
Mathematics	8,102	7,694	409	8,991	8,955	36	8,979	10,497	1,518	16.91%	Purchase of new and replacement materials for instruction for the math program.
Music	1,750	1,721	29	1,750	517	1,233	1,425	1,775	350	24.56%	Purchase of new and replacement materials for instruction for the music program.
Reading	5,500	5,499	1	11,475	5,618	5,857	16,612	33,172	16,560	99.69%	Purchase of new and replacement textbooks and supporting materials for instruction for the reading program.
Science	2,750	1,788	962	2,600	1,546	1,054	2,700	3,620	920	34.07%	Purchase of new and replacement textbooks and supporting materials for instruction for the science program.
Social Studies	385	368	18	385	346	39	403	1,745	1,342	333.00%	Purchase of new and replacement textbooks and supporting materials for instruction for the social studies program.
Computer Education Software	11,409	11,409	0	20,448	16,382	4,066	21,882	24,660	2,778	12.70%	TCI Social Studies Curriculum grades 5 & 6.
Study Skills Program	1,578	302	1,276	949	638	311	1,064	1,064	0	0.00%	Purchase of new and replacement materials for instruction for the study skills program.
Enrichment Projects	1,750	1,298	452	2,010	2,438	(428)	2,950	2,950	0	0.00%	Purchase of new and replacement textbooks and supporting materials for instruction for enrichment projects.
Special Education	2,764	2,764	0	2,765	2,771	(6)	2,979	3,320	341	11.45%	Purchase of new and replacement textbooks and supporting materials for instruction for the special education program.
Guidance	880	839	41	805	415	390	863	1,288	425	49.25%	Purchase of new and replacement materials for instruction for the guidance program.
Library	6,560	6,388	172	6,540	6,856	(316)	7,560	7,560	0	0.00%	To provide for materials necessary for the library.
<b>TOTAL INSTRUCTION MATERIALS</b>	<b>46,067</b>	<b>41,619</b>	<b>4,448</b>	<b>64,971</b>	<b>51,082</b>	<b>13,889</b>	<b>79,644</b>	<b>97,912</b>	<b>18,268</b>	<b>22.94%</b>	
5698 Supervision District	28,234	28,234	0	25,298	24,370	928	31,322	29,761	(1,561)	-4.98%	Essex Elementary Schools proportionate share of Supervision District Supplies
<b>TOTAL SUPPLIES</b>	<b>211,937</b>	<b>208,098</b>	<b>3,839</b>	<b>236,926</b>	<b>232,189</b>	<b>4,737</b>	<b>281,331</b>	<b>337,579</b>	<b>56,248</b>	<b>19.99%</b>	

**Essex Elementary School**  
 Requested Budget for School Year 2024-2025  
 BY OBJECT

BUDGET BY OBJECT	2021-2022 Approved Budget	2021-2022 Actual Expense	2021-2022 Surplus (Deficit)	2022-2023 Approved Budget	2022-2023 Actual Budget	2022-2023 Surplus (Deficit)	2023-2024 Approved Budget	2024-2025 Requested Budget	\$ Change over 2023- 2024	% Change over 2023- 2024	Object Description
<b><u>OBJECT 700 - PROPERTY:</u></b>											
<b>5730 Equipment</b>											
Physical Education	1,311	1,158	153	0	0	0	0	0	0	0.00%	Physical education needs.
Science	840	420	420	0	0	0	0	0	0	0.00%	Microscopes.
Special Education	2,330	707	1,623	2,420	2,462	(42)	1,850	2,280	430	23.24%	Purchase of new and replacement assistive technology equipment which supports the special education program.
Audio/Visual	0	0	0	0	0	0	0	0	0	0.00%	
Plant Operations	4,768	0	4,768	8,768	4,522	4,246	5,500	4,768	(732)	-13.31%	
<b>TOTAL EQUIPMENT</b>	<b>9,249</b>	<b>2,285</b>	<b>6,964</b>	<b>11,188</b>	<b>6,984</b>	<b>4,204</b>	<b>7,350</b>	<b>7,048</b>	<b>(302)</b>	<b>-4.11%</b>	
5798 Supervision District	0	0	0	0	0	0	0	0	0	0.00%	Essex Elementary Schools proportionate share of Supervision District Equipment.
<b>TOTAL PROPERTY</b>	<b>9,249</b>	<b>2,285</b>	<b>6,964</b>	<b>11,188</b>	<b>6,984</b>	<b>4,204</b>	<b>7,350</b>	<b>7,048</b>	<b>(302)</b>	<b>-4.11%</b>	
<b><u>OBJECT 800 - OTHER OBJECTS:</u></b>											
<b>5810 Dues &amp; Fees</b>											
Board of Education	3,000	2,921	79	3,100	2,948	152	3,100	3,175	75	2.42%	Connecticut Association of Boards of Education dues.
School Dues & Fees	550	545	5	690	579	111	690	949	259	37.54%	Connecticut Association of Schools and Learn dues.
<b>TOTAL DUES &amp; FEES</b>	<b>3,550</b>	<b>3,466</b>	<b>84</b>	<b>3,790</b>	<b>3,527</b>	<b>263</b>	<b>3,790</b>	<b>4,124</b>	<b>334</b>	<b>8.81%</b>	
5898 Supervision District	1,703	1,703	0	1,811	1,745	66	2,000	2,073	73	3.64%	Essex Elementary Schools proportionate share of Supervision District.
<b>TOTAL OTHER OBJECTS</b>	<b>5,253</b>	<b>5,169</b>	<b>84</b>	<b>5,601</b>	<b>5,272</b>	<b>329</b>	<b>5,790</b>	<b>6,197</b>	<b>407</b>	<b>7.03%</b>	
<b>TOTAL EXPENDITURES</b>	<b>7,885,407</b>	<b>7,832,196</b>	<b>53,212</b>	<b>8,256,643</b>	<b>8,065,982</b>	<b>190,661</b>	<b>8,484,172</b>	<b>8,780,676</b>	<b>296,504</b>	<b>3.49%</b>	
<b><u>REVENUES</u></b>											
55111 Excess Cost Reimb.	(24,000)	(53,492)	29,492	(112,000)	(113,641)	1,641	(106,000)	(35,000)	71,000	-66.98%	Reimbursement from State of CT for excessive special education costs.
<b>TOTAL REVENUES</b>	<b>(24,000)</b>	<b>(53,492)</b>	<b>29,492</b>	<b>(112,000)</b>	<b>(113,641)</b>	<b>1,641</b>	<b>(106,000)</b>	<b>(35,000)</b>	<b>71,000</b>	<b>-66.98%</b>	
<b>TOTAL REVENUES</b>	<b>(24,000)</b>	<b>(53,492)</b>	<b>29,492</b>	<b>(112,000)</b>	<b>(113,641)</b>	<b>1,641</b>	<b>(106,000)</b>	<b>(35,000)</b>	<b>71,000</b>	<b>-66.98%</b>	
<b>GRAND TOTAL</b>	<b>7,861,407</b>	<b>7,778,704</b>	<b>82,704</b>	<b>8,144,643</b>	<b>7,952,341</b>	<b>192,302</b>	<b>8,378,172</b>	<b>8,745,676</b>	<b>367,504</b>	<b>4.39%</b>	

**ESSEX ELEMENTARY STAFFING ANALYSIS**

<u>Position</u>	<u>Description</u>	<u>20-21 Approved</u>	<u>21-22 Approved</u>	<u>22-23 Approved</u>	<u>23-24 Approved</u>	<u>24-25 Requested</u>	<u>Adjustments</u>
5111	Administration	1.0	1.0	1.0	1.0	1.0	0.0
5113	<b>Teachers K-6 Classroom</b>						
	Kindergarten	3.0	2.0	2.0	3.0	3.0	0.0
	1st Grade	3.0	3.0	3.0	3.0	3.0	0.0
	2nd Grade	2.0	3.0	3.0	3.0	3.0	0.0
	3rd Grade	3.0	3.0	3.0	2.0	2.0	0.0
	4th Grade	3.0	3.0	3.0	3.0	3.0	0.0
	5th Grade	3.0	3.0	3.0	3.0	3.0	0.0
	6th Grade	2.0	3.0	3.0	3.0	3.0	0.0
	<b>Teachers Special Area</b>						
	TLC Coordinator	0.5	0.5	0.5	0.5	0.5	0.0
	Reading Consultant	2.0	2.0	2.0	2.0	2.0	0.0
	Math Coach	1.0	1.0	1.0	1.0	1.0	0.0
	School Counselors / Social Workers	1.0	1.0	1.0	1.0	2.0	1.0
	Specials (0.1 Art, 0.1 PE, 0.2 Music/Instrum)	0.4	0.4	0.4	0.4	0.4	0.0
	<b>Total Teachers</b>	<b>23.9</b>	<b>24.9</b>	<b>24.9</b>	<b>24.9</b>	<b>25.9</b>	<b>1.0</b>
5114	Secretaries	2.8	2.8	2.8	2.8	2.8	0.0
5115	Custodians	3.6	3.6	4.1	4.1	4.1	0.0
5116	Nurse	1.0	1.0	1.0	1.0	1.0	0.0
5119	<b>Para-educators</b>						
	Special Education	14.8	14.8	16.8	16.8	16.8	0.0
	Kindergarten	1.5	1.5	1.5	1.5	1.5	0.0
	Health	0.3	0.3	0.3	0.3	0.3	0.0
	<b>Total Para-educators</b>	<b>16.5</b>	<b>16.5</b>	<b>18.5</b>	<b>18.5</b>	<b>18.5</b>	<b>0.0</b>
5123	Daily Building Sub	0.0	0.0	0.0	1.0	1.0	0.0
	<b>TOTALS</b>	<b>48.8</b>	<b>49.8</b>	<b>52.3</b>	<b>53.3</b>	<b>54.3</b>	<b>1.0</b>
<b>SUPERVISION FUNDED</b>							
5113	<b>Teachers</b>						
	Art	0.9	0.9	0.9	0.9	0.9	0.0
	Music	1.8	1.8	1.8	1.8	1.8	0.0
	FLES	0.8	0.8	0.8	0.8	0.8	0.0
	Physical Education	0.9	0.9	0.9	0.9	0.9	0.0
	Library Media Specialist	1.0	1.0	1.0	1.0	1.0	0.0
	Special Education	4.0	4.0	4.4	4.4	4.9	0.5
	Speech/Language	1.5	1.5	1.5	1.5	1.5	0.0
	Psychological Services	1.0	1.0	1.0	1.0	1.0	0.0
	Occupational & Physical Therapy	0.4	0.4	0.4	0.4	0.4	0.0
	Dyslexia Specialist	As needed	As needed	As needed	As needed	As needed	
	Behavior Analyst (BCBA)	As needed	As needed	As needed	As needed	As needed	
	<b>Total Teachers</b>	<b>12.3</b>	<b>12.3</b>	<b>12.7</b>	<b>12.7</b>	<b>13.2</b>	<b>0.5</b>
5119	<b>Para-educators</b>						
	Special Education	0.00	0.00	0.80	0.80	1.60	0.8
	<b>TOTAL SUPERVISION FUNDED</b>	<b>12.30</b>	<b>12.30</b>	<b>13.50</b>	<b>13.50</b>	<b>14.80</b>	<b>1.3</b>